

1. Establish quorum and call to order: President D. McJunkin established a quorum and called the meeting to order at 8:00am. Commissioners present were: B. Warren, K. Stacy, E. Krenek and T. Kuykendall.
Staff present were Karol Bone, Chief Meier, Assistant Chief Goates and Battalion Chiefs Thomas Hughes and Danny Hemphill. Consultants present were Regina Adams and Mark Smith with Radcliffe Bobbitt Adams Polley pllc. and Lisa Rickert with Municipal Accounts and Consulting.
2. Citizens Inquiry: None
3. Review and approve minutes from April 15, 2019 special meeting; April 15, 2019 workshop; April 16, 2019 meeting and April 30, 2019 special meeting: Commissioner T. Kuykendall motioned to approve all minutes, as presented; Commissioner K. Stacy seconded the motion; all voted AYE, motion passed.
4. District Real Estate and Construction Matters:
 - a. Review procedures utilized for land swap with Twinwood Development Inc: moved to executive session.
 - b. Review options for sale of land owned by District on FM 1093 including sale to Fort Bend County or third parties: moved to executive session.
 - c. Potential action on disposition of 12 acres of District property: moved to after executive session.
 - d. Status of EOC and Fire Training Facility design and construction: Chief Meier stated this is still on hold until retention needs are finalized.
 - e. Review future station locations: tabled.
 - f. Status of Temporary Station #4: Chief Meier reported that Mobile Modular is ready to install the temporary station and so is the District.. Chief Meier added that Cross Creek is still preparing the contract and Chief Meier stated everything should be completed in approximately two months.
5. Bookkeeper's Report, including authorize payment of bills: Lisa Rickert presented the bookkeepers report. Commissioner Krenek had questions regarding the amount of the current tax receivables and the net income. L. Rickert stated she would find the answer and let him know. Commissioner Warren added that journal entries are made during the auditing process and the figure will change. Commissioner K. Stacy motioned to accept the bookkeeper's report approve the list of bills as presented and authorize payment of same; Commissioner T. Kuykendall seconded the motion; all voted AYE, motion passed.
6. Renew State Farm Bond: Commissioner Krenek asked what the policy was for and if the District had a copy of same. K. Bone replied the policy is coverage for the commissioners and ESD business manager and fire chief. Karol added that the District has not received the policy yet and the current policy expires on May 25. Commissioner E. Krenek motioned to renew the bond coverage with State Farm; Commissioner K. Stacy seconded the motion; all voted AYE, motion passed.

Returned to item #4e

4. District Real Estate and Construction Matters:
 - e. Review future station locations: Assistant Chief Goates began by stating that Chief Meier asked him to create a map indicating areas where future fire coverage will be needed. Chief

Goates explained the circles reflected a 1.5 mile radius (3 mile coverage area). The Commissioners concurred that the map is a great and useful tool for the District to project future station locations. Commissioner McJunkin noted that by improving communication with the County, it would help improve the District's future projections. It was noted that projections need to include future station costs and staffing costs because this map suggests the potential for 12 stations within the District. Commissioner Stacy commented that the District is already taxing at its maximum rate, and with no sales tax revenue, this is very concerning. The Board's general consensus was to liaise with the County engineer every 2-3 months to get construction and development updates.

7. Review FBCAD exemptions for current year: Commissioner McJunkin reviewed the available ad valorem tax exemptions and noted that, currently, ESD#4 only implements the statutorily-required disabled veteran exemption. Commissioner McJunkin then stated when the request for implementation of tax exemptions was made to the ESD and from whom. Commissioner Krenek asked what the time frame is to decide on exemptions and asked what the ESD would stand to lose. K. Bone reminded the Board of the tax exemption spreadsheet available in the drop box and the amount was approximately \$522 thousand. Ms. Adams stated that tax exemptions may be set as early as February or March of the current tax year but that it depends on when the Appraisal District must receive them. Ms. Adams also stated that tax exemptions could be reviewed every year and may be lowered or removed eliminated, depending on the type of exemption and the affected revenues. Ms. Adams suggested that, if it has not already been done, a homestead exemption study be performed by a financial advisor to determine if additional tax exemptions are financially feasible for the District. K. Bone indicated she would make a note to have B. Crone contact Ms. Adams regarding this study. Commissioner Krenek suggested placing this item back on the agenda for June.
8. Review Signal Preemption Device implementation and timeline: Tabled – moved on to item #9.
9. Discuss Texas Attorney General Open Records Letter Ruling No. 2019-12197: Commissioner Krenek explained that this agenda item refers to a request made to the City of Fulshear requesting liability insurance records from the legal counsel for each entity. Commissioner Krenek noted that a similar request was also made to the District. Commissioner Krenek noted that the Texas Attorney General's ruling stated that the City of Fulshear has to release the document to the requestor. Ms. Adams noted that the ruling is specific to the request for information to the City of Fulshear.

Ms. Adams then reviewed several pieces of pending legislation that could impact ESD's.

10. Review and approve Employment Contract between the District and Fire Chief Meier: Mr. Smith presented an overview of the contract for Chief Meier. The item was moved to executive session.

Returned to item #8

8. Review Signal Preemption Device implementation and timeline: Chief Meier provided a brief history of the devices already installed in Fort Bend County. He added that it appears everyone wants the devices and likes the idea of having them, but due to the cost, no one wants to activate the system or install the equipment in their vehicles. Chief Meier added that the devices are something that all public safety agencies would need to use and should participate

in the cost. Commissioner Stacy said all of these questions would be answered in a workshop, but that this is not presently a priority.

11. District Administration Report: Chief Meier reported that the staff hiring process is almost complete and he hopes to bring on the new recruits in June. Chief Meier reported on the work being done at Station 3 and that the ceiling tiles have been replaced but there are still some issues and that the new lockers have been ordered. Chief also explained that Carrie Surratt is the new interim tax assessor collector. Ms. Adams stated she and Mr. Smith would be working on setting various policies for the ESD with Ms. Crone in the near future. L. Rickert responded to Commissioner Kreneks' question from the bookkeeper's report and stated that taxes are collected in advance and in the report they are shown as deferred revenue and then get moved to current revenue.
12. Fire Chief Run Report: Chief Meier reported there had been 66 calls at Station 1 and 134 calls at Station 3 for a total of 200 calls for the month of April. Commissioner McJunkin asked what the requirements are for the District to assist with EMS calls. Chief Meier responded that there are no requirements and added that the District goes to assist, lend a hand and just provide extra manpower. Chief Meier stated that the calls still come from citizens in the District and it's an industry-wide accepted practice.
13. Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, consultation with attorney, real property, or personnel, as authorized pursuant to Texas Government Code, Section 551.071, et seq: The board adjourned to executive session at 9:17am, Commissioner Ed Krenek left the meeting at 9:36am and the board reconvened to general session at 11:06am. Commissioner B. Warren motioned for Ms. Adams, to move forward with Twinwood land swap corrections as may be necessary; Commissioner K. Stacy seconded the motion; all voted AYE, motion passed.
14. Adjourn: Commissioner B. Warren motioned to adjourn the meeting; Commissioner K. Stacy seconded the motion; all voted AYE, motion passed. Meeting adjourned at 11:12am.

Respectfully submitted,

Karol Bone