

1. Establish quorum and call to order: President D. McJunkin established a quorum and called the meeting to order at 8:03am. Commissioners present were: B. Warren, K. Stacy and E. Krenek. District employees in attendance were: Brandi Crone, Business Manager; Karol Bone, Administrative Assistant; Chief Herc Meier; and Assistant Chief Wade Goates. Consultants in attendance were: Kaye Townley with Municipal Accounts and Consulting, District bookkeeper; and Regina D. Adams with Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), District general counsel.
2. Citizens Inquiry: none
3. Review and approve minutes from the June 18, 2019, July 2, 2019 meetings and July 2, 2019 special meeting: Ms. Crone explained the new minute preparation procedure in which Ms. Adams will review and revise the Board meeting minutes, and upon approval by the Board, the Board Secretary will execute them. Commissioner Stacy motioned to approve the minutes from the July 2, 2019 meeting and the July 2, 2019 special meeting as presented; Commissioner Krenek seconded the motion; all voted AYE, motion passed. Commissioner Stacy then reviewed various revisions to the June 18, 2019 minutes. Commissioner Krenek also recommended wording revisions to same. The Board tabled approval of the June 18, 2019 minutes until the August 20, 2019 Board meeting.
4. District Real Estate and Construction Matters:
 - a. Review status of property exchange including publication of proposed property exchange (1.4 acres/3 acres): Ms. Adams reported that the letter agreement with Twinwood Development ("Twinwood") and related special warranty deeds reconveying both properties were provided to Twinwood and were fully executed, but she has not yet received recorded copies of the deeds. Ms. Adams added that once the recorded deeds are received, the requisite notices of land exchange will be sent for publication. Ms. Adams added that the notices must be published twice and the District may not proceed with the land exchange until at least five (5) days after second publication.
 - b. Status of EOC and Fire Training Facility design and construction: Chief Meier stated the project is still on hold. Ms. Crone stated that the station and EOC have been designed and the District may proceed with that phase of the project.

Commissioner T. Kuykendall joined the meeting at 8:25am.

Chief Meier recommended submitting the plans for the station and detention to Fort Bend County ("FBC") to move forward with same. Commissioner Warren motioned to authorize proceeding with the station and detention plans to FBC for review; Commissioner Stacey seconded the motion; after discussion, the motion was withdrawn until after review in executive session of the legal matters pertaining to same.

- c. Review appraisals of District property on FM 1093: Ms. Crone reported she had received a supplemental report from Hudgins-Groover earlier in the morning, and

- noted it was placed in Dropbox for Board review. No action was required on this item.
- d. Review options for disposition of District property on FM 1093, including draft Interlocal Agreement for Conveyance of Real Property with FBC: This matter was discussed in executive session to consult with the District attorney regarding real property and legal matters.
 - e. Potential action on disposition of approximately 12 acres of District property on FM 1093: This matter was discussed in executive session to consult with the District attorney regarding real property and legal matters.
 - f. Review future station locations: Chief Meier reported that the District would not be proceeding with acquisition of the 2 acres located on FM 1093 because the developers desire income-producing businesses in that area.
 - g. Status of Temporary Station #4: Chief Meier reported that the Cross Creek Ranch plat, which included the fire station site, was approved by FBC Commissioners Court. Chief Meier stated he will proceed with the contract to purchase the site.
5. Bookkeeper's Report, including authorize payment of bills: Ms. Townley presented the bookkeeper's report. Commissioner Krenek asked if a column could be added indicating percentage of budget spent year to date. Ms. Townley responded affirmatively. Ms. Townley added that the District was at 98.8% taxes collected for the 2018 tax year. Ms. Crone explained the invoice from BRW Architects ("BRW") and noted she asked for additional back-up and recommending payment being withheld until the back-up is received. Commissioner Warren motioned to accept the bookkeeper's report, as presented and approve the payment of bills as presented and authorized holding the payment to BRW until back-up is received; Commissioner Kuykendall seconded the motion; all vote AYE, motion passed.
6. Acknowledge receipt of the 10/20 Year Write off of Property Taxes from FBC Tax Assessor: Commissioner B. Warren motioned to acknowledge receipt of the 10/20 Year Write Off of Property Taxes as presented from FBC Tax Assessor; Commissioner Stacy seconded the motion; all voted AYE, motion passed.
7. Review proposed FBC Appraisal District 2019-2020 Fiscal Year Budget: There was a brief discussion and clarification that the ESD makes quarterly payments to FBC Appraisal District. There was no action required.
8. Schedule District Fiscal Year Ending 2020 Budget workshop meeting: The Board decided to schedule the budget workshop after the check signing meeting on July 30, 2019 at 8:40am.

Ms. Townley exited the meeting at this time.

9. Authorize continuation with Infinisource benefits services and addition of Cobra coverage: Ms. Crone presented the Business Agreement from Infinisource and explained the addition of Cobra coverage. Commissioner Krenek noted a change to governing law on page 5. Ms. Adams stated that she will review the relevant

agreements and make all necessary corrections. Commissioner Krenek motioned to accept the contract, subject to attorney review and receipt of the Forms 1295; Commissioner Warren seconded the motion; Commissioner Stacy clarified there would be no charges to the employee for this service; all vote AYE, motion passed.

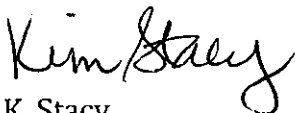
10. Review update from 86th Legislature: Ms. Adams provided the Commissioners with RBAP's 86th Legislature Update. Ms. Adams reviewed and explained the various bills that could or would have a direct impact on ESD's and/or firefighters. No action was required.
13. Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, consultation with attorney, real property, or personnel, as authorized pursuant to Texas Government Code, Section 551.071, et seq: The Board adjourned to executive session at 10:06am and reconvened to general session at 11:09am.

Commissioner B. Warren motioned to submit the plans for the Station/EOC building, as designed, with detention, to FBC for review and approval; Commissioner Stacy seconded the motion; all voted AYE, motion passed.

Commissioner Kuykendall motioned for Ms. Adams to prepare a draft lease between the District and FBC for the 12 acre property located on FM 1093; Commissioner Krenek seconded the motion; all voted AYE, motion passed.

11. District Administration Report: Ms. Crone reviewed the debt service report and stated there were no changes from last year. Ms. Crone added that the District will be purchasing a District seal and the new computers will be ordered and paid by wire transfer, which is included with the checks for signature. Ms. Crone also reported there had been two (2) public information requests- one regarding dispatch and the other regarding employee headcounts.
12. Fire Chief Run Report: Chief Meier presented his report and stated there had been a total of 210 calls for the month of June.
13. Adjourn: Commissioner Krenek motioned to adjourn the meeting; Commissioner Kuykendall seconded the motion; all voted AYE, motion passed. Meeting adjourned at 11:17am.

Passed and approved this 20 day of August, 2019.



K. Stacy
Secretary, Board of Commissioners